

The City of Indian Harbour Beach is currently accepting applications for a full-time **Certified Police Officer**. Will consider certification from another Federal or State Law Enforcement Agency, however, must complete an Equivalency of Academy Training program approved by the Florida Department of Law Enforcement. – *Must provide copy of certification.*

The City of Indian Harbour Beach is an upscale oceanfront community, home to 8225 residents, located in South Brevard County, between the Indian River and the Atlantic Ocean. The Police Department is made up of 21 full-time, sworn police officers and 8 civilian employees who work out of a newly built state of the art Police Station.

Officers are required to maintain physical skills necessary to perform job tasks; retain Police Standards Certification and certification in firearms and other high liability training, as required.

Applicants who qualify will be subject to an extensive selection process and screening program, which may include, but not be limited to evaluation of training and experience; written test; computer based test; interview; polygraph examination; psychological evaluation; employment record, fingerprint and background check including complete driving record history; medical examination; and drug screen.

Salary/Benefits:

- Starting annual salary is approximately **\$50,000**, which includes incentives. The City may raise an employee's salary above entry level based on experience.
- 11 paid holidays
- Paid time off (vacation and sick leave)
- Pension
- Medical Insurance (City pays 100% employee, 50% Dependents)
- Dental Insurance (City pays 100% employee, 75% Dependents)
- Vision Insurance
- Life Insurance (100% employee)

Essential Job Functions:

- Preserves the peace by responding to calls for assistance involving altercations between people, including but not limited to domestic disturbances, fighting, and neighborhood disputes; performs traffic control; enforces state and local laws and ordinances relating to keeping of the peace; provides foot patrol to residential and business areas in order to maintain community relations.
- Protects life by responding to calls for service and emergency assistance; renders aid to the physically injured, handicapped, and others requiring assistance, including but not limited to victims of accidents, criminal incidents, drowning or other water related incidents, and mental or physical disabilities; investigates safety hazards and take action to correct potential problem areas, including road hazards, defects, and environmental hazards.
- Protects property by performing security checks of residences and businesses, physically walking through residential areas and viewing all areas of buildings

to insure their physical integrity; observes potential of real hazards including but not limited to natural disasters, fires, alarms, gas leaks, hazardous material spills, roadway debris, and other structure and infrastructure defects, and take corrective action by contacting proper authorities for assistance and/or securing areas through the use of barricades or other devices; takes found property into custody for safekeeping.

- Investigates violations of state laws and local ordinances, and arrests violators using the degree of force necessary in accordance with state law and department policy; secures and protects crime scenes in order to identify and collect any physical evidence present; obtains descriptions of suspects and vehicles involved in crimes or criminal activity; enforces traffic laws in order to curtail violations which endanger lives and property, including excessive speed, driving under the influence of alcohol/drugs, and careless driving.
- Prepares incident and accident reports, affidavits, citations, legal documents, memorandums, and other job related forms and documents; prepares and testifies in court as to report information and action taken; uses computers to enter and query information as necessary in the performance of official duties.
- Participates in job related training and course to maintain skills, knowledge, and abilities necessary to perform duties
- Maintains physical condition necessary to perform official duties and day to day operations, and to operate job related equipment.
- Performs community service related activities.
- Drives and operates police vehicles in routine and emergency situations.
- Essential employee during Emergency Management activations.

These essential job functions are not to be construed as a complete list of all duties performed. Employees may be required to perform other job related marginal duties as required.

Minimum and Preferred Qualifications

- **MUST** be Florida Certified Police Officer, United States citizen, 19 years of age or older.
- If not Florida certified, the applicant must successfully complete any academic requirements as set forth in F.S.S Chapter 943.
- Must not have ever been arrested for a crime classified as a felony or have been convicted of a felony or a misdemeanor involving moral turpitude. Have no DUI convictions in the past ten years. Other arrest histories are reviewed on a case-by-case basis.
- Any military service must have been completed with an honorable discharge.
- Must possess a valid Florida Driver License or the ability to obtain same within 30 days of employment.

Knowledge, Skills and Abilities:

- Knowledge and skills to make sound decisions during emergency conditions.
- Ability to observe situations analytically, competently, concisely, and objectively

- and record them clearly.
- Ability to enforce laws, ordinances and regulations with firmness, tact and impartiality.
 - Ability to develop skills in the care and use of firearms.
 - Ability to safely operate and care for a motor vehicle or bicycle under both routine and emergency conditions.

Schedule is 12-hour shifts.

Must be able to reliability commute, or relocate to Indian Harbour Beach, FL 32937 before starting to work (Required)

The City of Indian Harbour Beach is an equal opportunity employer. We do not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.”

Applications can be found at www.indianharbourbeach.org / Resources / Employment.

A resume can be submitted, in addition to applications, to Sue Frank, City Clerk at sfrank@indianharbour.org.